

## **ST LEONARD'S PATIENTS' PARTICIPATION GROUP**

### **Minutes of the Meeting of the Steering Group held at 10.00 am on Monday 24<sup>th</sup> July 2017**

1.	<p><b>Attendees:</b> Norman Shiel (Chair), Hazel Burrow, Hilary Noakes, Felicity Hall, Barry Robinson, Helen Kingdon, Mary Hurrell.</p> <p><b>Apologies:</b> Geoff Barr, Margaret Turner, Dr Laura Bethune.</p>
2.	<b>Minutes of 15.05.2017</b> – agreed
3.	<p><b>Matters arising on the minutes:</b></p> <ul style="list-style-type: none"> <li>• Patient Garden looking wonderful, and compost bin now received. Hilary reimbursed for the same. Hilary to offer some advice as to what items can be put in the compost bin.</li> <li>• Hedge cutting required – this has already been requested by Mary.</li> <li>• Bench – Mary has requested painting.</li> <li>• Community Connector – no feedback from Margaret yet. Hazel hasn't heard from the BHL Connector; <b>Helen to chase up.</b></li> </ul>
4.	<p><b>Patient events</b></p> <ul style="list-style-type: none"> <li>• Good Sleep to be repeated 14<sup>th</sup> October – venue to be confirmed. Strict booking process will be required, no walk-ins.</li> <li>• Healthy Feet – proposed for September but may be postponed until November so that it doesn't clash with flu clinics and AGM.</li> <li>• Hilary proposed a topic for a future event; Prostate cancer.</li> </ul>
5.	<p><b>AGM – Saturday 30th September</b></p> <ul style="list-style-type: none"> <li>• Suggested speakers;             <ul style="list-style-type: none"> <li>○ Jayne Leaver, Community Connector. Norman asked Jayne at recent event, <b>Helen to confirm.</b></li> <li>○ Magic Carpet, Margaret was going to ask them to speak. <b>Helen to chase Margaret.</b></li> <li>○ If they are unable to attend, we could ask Niall Macloed in his role as Ambassador for Sustainability and Health.</li> </ul> </li> </ul>
6.	<p><b>Treasurers Report</b></p> <ul style="list-style-type: none"> <li>• Latest statement shows a balance of £679 and cheque written today for £16 for the compost bin. Remaining balance therefore is £663.</li> </ul>
7.	<p><b>Feedback from Exeter Patient Panel</b></p> <ul style="list-style-type: none"> <li>• Nothing to report at this time. Felicity to attend instead of Barry next Monday 31<sup>st</sup> July.</li> </ul>
8.	<p><b>CCG News/Issues</b></p> <ul style="list-style-type: none"> <li>• Helen and Dr Bossano attended a recent event about the Sustainability and Transformation Plan for Exeter. It feels that more is required for less money. More services being shifted in to the community but inadequate provision to support patients.</li> </ul>
9.	<p><b>Practice News/Issues</b></p> <ul style="list-style-type: none"> <li>• Dr Anna Griffiths is leaving on 28<sup>th</sup> July.</li> <li>• Dr Philip Evans is reducing his sessions from four to five per week from August.</li> <li>• Tina has left the admin team and been replaced by Chloe.</li> </ul>

10.	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>• Local Practice Managers are hoping to meet the Councillor to discuss the possibility of a short period of free parking for those visiting practices to drop off or collect items. The RD&amp;E provide 20 minutes of parking free (via a ticket from the machine).</li> <li>• This year's flu campaign will start in September.</li> <li>• Road Works planned which may affect access to the Practice and/or cause delays.</li> </ul>
11.	<p><b>Dates for future meetings:</b></p> <ul style="list-style-type: none"> <li>• Thursday 31<sup>st</sup> August @ 10.00am to concentrate on the AGM.</li> </ul>